

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIM BY COUNCILLOR: CLR. DAVID BURBAGE

FOR ALLOWANCES FOR THE MONTH OF: Sept 09

PLEASE COMPLETE ONE LINE FOR EACH MEETING,  
CONFERENCE ETC YOU HAVE ATTENDED AND SIGN  
BELOW AFTER READING THE DECLARATION OVERLEAF.

**TOTALS CLAIMED** ☒

**VAT RECEIPT ATTACHED**

**YES / NO\***

\*Please delete as appropriate

Date.....29/9/09.....

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:.....

For Office Use Only		Date: 30/09/09	
Democratic Services	Authorised for Payment:	Date:	30/09/09
Payroll	Input by:	Date:	Batch No:
			Checked by:
			Date:

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: CHL DAVID BURBAGE

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: OCT 09

PERIOD COVERED BY CLAIM			PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
22/10/09	8:00	13:00	DORNEY LAKE	BEARS GAST POLICE cmtee mtg.	9	9 £	P
23/10/09	7:00	13:20	KIDDLINGTON, OXON	TVPA . Mtg.	76	76	
28/10/09	7:30	13:00	KIDDLINGTON, OXON	TVPA Complaints & Professional Standards Club	76	76	
SUB TOTAL					161	161	
TOTALS CLAIMED					161	161	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

~~YES~~ / NO\*

\*Please delete as appropriate

Signature of Member:.....

Date: 28/10/09

For Office Use Only					
Democratic Services:	Authorised for Payment:		Date:	<u>29/10/09</u>	
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

### EMBERS' MILEAGE CLAIM FOR

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

**CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH**

CLAIM BY COUNCILLOR: CLLR DAVID BURBAGE

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: NOV 09

[illegible]

**[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]**

**VAT RECEIPT ATTACHED**

**YES / NO\***

\*Please delete as appropriate

Date 25.11.09.

Signature of Member:.....

For Office Use Only:					
Democratic Services	Authorised for Payment:		Date: 25/11/09		
Payroll	Input by:	Date: 1	Batch No:	Checked by:	Date:

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIM BY COUNCILLOR: MR. DAVID BURSAGE  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) \_\_\_\_\_

[illegible]

PLEASE COMPLETE ONE LINE FOR EACH MEETING,  
CONFERENCE ETC YOU HAVE ATTENDED AND SIGN  
BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

**TOTALS CLAIMED**

**VAT RECEIPT ATTACHED**

~~YES~~ NO\*

\*Please delete as appropriate

Date..... 9 / 2 / 10 .....

Signature of Member:.....

Authorised for Payment:		Date: 11/02/10	
Input by:	Date:	Batch No:	Checked by:

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Cllr DAVID BURBAGE  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip):

FOR ALLOWANCES FOR THE MONTH OF: JAN 2010

DATE	TIME FROM	TIME TO	PLACE WHERE JOURNEY WAS APPROVED	REASON FOR TRAVEL (Please indicate officer arranging meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED		
					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipt must be attached)	
21.1.10	9.30	11.00	BRACKNEU	BERKSHIRE LEADERS GROUP MTG		17.6 <sup>£</sup> P	
28.1.10	8.30	13.00	TVPA HQ OXON	TVPA MEETING		26	
SUB TOTAL					✓	93.6	
TOTALS CLAIMED					✓	93.6	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF. Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED YES / NO\*  
\*Please delete as appropriate

Signature of Member:..... Date: 9/2/10

Authorised for Payment:	Date: <u>11/02/10</u>
Input by:	Batch No:      Checked by:      Date:

## MEMBERS' MILEAGE CLAIM FORM

# ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Cllr. David BURBAGE

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) .5

FOR ALLOWANCES FOR THE MONTH OF: FEBRUARY 2010

PERIOD COVERED BY CLAIM				REASON(S) FOR CLAIM		GROSS ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE IT WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
						£	p	
19.2.10	8.00	13.00	TVPA HQ KIDLINGTON OXON	TVPA BUDGET MTG		76		
24.2.10	8.00	13.00	TVPA HQ, OXON	TVPA Complaints & Professionals Standards Committee		76		
SUB TOTAL						152		
TOTALS CLAIMED						152		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

IN B. Please ensure that you have attached (1) a statement of the amount claimed/received from any other Authority/Body.

PLEASE COMPLETE ONE LINE FOR EACH MEETING,  
CONFERENCE ETC YOU HAVE ATTENDED AND SIGN  
BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

**[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel. ]**

**VAT RECEIPT ATTACHED**

~~YES~~/NO\*

\*Please delete as appropriate

Date. 1-3-10

Signature of Member:.....

For Office Use Only		Date: 02/03/10	
Processing Section	Authorized for Payment:	Date: 02/03/10	
Input by:	Date:	Batch No:	Checked by:
			Date:

### MEMBERS' MILEAGE CLAIM FOR

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

**CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH**

CLAIM BY COUNCILLOR: CLERK DAVID BURBAGE

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) (.....)

FOR ALLOWANCES FOR THE MONTH OF: MARCH 2010

PERIOD COVERED BY CLAIM			REASON FOR CLAIM		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROXIMATE DUTY <small>(Please indicate if other than emergency medical or dental services)</small>	PRIVATE CAR <small>Miles</small>	PUBLIC TRANSPORT <small>(Receipt must be attached)</small>
					£	p
4.3.10	1700	2300	CHURCH HSE. CONFERENCE CENTRE, WESTMINSTER	* IESE ANNUAL CONF + AWARDS CEREMONY		
17.3.10	8.30	1300	TVPA HQ OXON	TVPA MEMBERS FORUM		
17.3.10	13.30	16.00	WORKINGHAM COUNCIL OFFICE	BORIS LEAVERS GROUP		
<del>19.3.10</del>	<del>19.30</del>	<del>16.00</del>	<del>DONINGTON STATION</del>	<del>SA Strategic Leaders Forum</del>		
26.3.10	8.30	1300	TVPA OXON	TVPA.		
<del>30.3.10</del>	<del>15.00</del>	<del>17.00</del>	<del>BLANDFORD READING</del>	<del>QUEEN'S ANNUAL EXHIBITION STUDENT REPLY</del>		
				* Improvement Efficiency South East [Awards to Local Authorities]		
				SUB TOTAL		
				Less any amount claimed/received from any other Authority/Body.		
				TOTALS CLAIMED		

PLEASE COMPLETE ONE LINE FOR EACH MEETING,  
CONFERENCE ETC YOU HAVE ATTENDED AND SIGN  
BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

**TOTALS CLAIMED.**

VAT RECEIPT ATTACHED

YES / NO\*

\*Please delete as appropriate

**[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel. ]**

Signature of Member:.....

Date.....20/4/12.....

Authorised for Payment:		Date: 21/04/10	
Input by:	Date: 1	Batch No:	Checked by:
		Date:	

# ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Cllr. David Burbage

FOR ALLOWANCES FOR THE MONTH OF: APRIL 2010

**PLEASE COMPLETE ONE LINE FOR EACH MEETING,  
CONFERENCE ETC YOU HAVE ATTENDED AND SIGN  
BELOW AFTER READING THE DECLARATION OVERLEAF.**

**TOTALS CLAIMED**~~YES~~ / NO\*

Date 29.4.10

**[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel. ]**

Authorised for Payment:		Date: 05/05/10	
Input by:	Date:	Batch No:	Checked by:
			Date: